

DATE / TIME	ACTIVITY / PROGRAMME	VENUE
<b>JANUARY 2019</b>		
29 JANUARY 2019 08.30AM – 11.30AM	INDUSTRIAL TRAINING COORDINATORS MEETING <b>(BIL. 1/2019)</b>	MEETING ROOM OFFICE LEVEL 9, FKE UiTM SHAH ALAM
<b>FEBRUARY 2019</b>		
11 FEBRUARY 2019	THE ACADEMIC OFFICE ISSUES THE APPOINTMENT LETTER OF THE INDUSTRIAL TRAINING VISITING LECTURER <b>(INDUSTRIAL TRAINING SESSION JANUARY 2019 TO MARCH 2019)</b>	
18 FEBRUARY 2019 TO 1 MARCH 2019	INDUSTRIAL TRAINING VISITING LECTURERS VISIT STUDENTS UNDERGOING INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JANUARY 2019 TO MARCH 2019)</b>	
<b>MARCH 2019</b>		
1 MARCH 2019	STUDENTS COMPLETE INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JANUARY 2019 TO MARCH 2019)</b>	
15 MARCH 2019	THE DEADLINE FOR STUDENTS TO SUBMIT INDUSTRIAL TRAINING REPORT / LOG BOOK TO THE INDUSTRIAL TRAINING COORDINATOR <b>(INDUSTRIAL TRAINING SESSION JANUARY 2019 TO MARCH 2019)</b>	
27 MARCH 2019 02.00PM – 05.00PM	INDUSTRIAL TRAINING COORDINATORS MEETING <b>(BIL. 2/2019)</b>	MEETING ROOM AS - SYAFIE, LEVEL 7, FKE UiTM SHAH ALAM
<b>APRIL 2019</b>		
10 APRIL 2019 02.00PM – 05.00PM	BRIEFING ON INDUSTRIAL TRAINING PREPARATION FOR STUDENTS SEMESTER 5, PROGRAM EE242 & EE241 <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	LECTURE HALL C (DKC), KOMPLEKS KEJURUTERAAN, UiTM SHAH ALAM
<b>MAY 2019</b>		
6 MAY 2019	STUDENTS WHO HAVE YET TO FIND A PLACE TO UNDERGO INDUSTRIAL TRAINING SHOULD INFORM THEIR INDUSTRIAL TRAINING COORDINATOR <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	INDUSTRIAL TRAINING COORDINATOR OFFICE

DATE / TIME	ACTIVITY / PROGRAMME	VENUE
<b>JUNE 2019</b>		
12 JUNE 2019 02.00PM – 05.00PM	FINAL BRIEFING ON INDUSTRIAL TRAINING FOR STUDENT SEMESTER 6, PROGRAM EE242 & EE241 <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	LECTURE HALL C (DKC), KOMPLEKS KEJURUTERAAN, UiTM SHAH ALAM
<b>JULY 2019</b>		
8 JULY 20189	INDUSTRIAL TRAINING START DATE <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
8 JULY 2019 – 12 JULY 2019	STUDENT SUBMITS INDUSTRIAL TRAINING PLACEMENT FORM (ONLINE) <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
24 JULY 2019 08.30AM – 11.30AM	INDUSTRIAL TRAINING COORDINATORS MEETING <b>(BIL. 3/2019)</b>	MEETING ROOM AS - SYAFIE, LEVEL 7, FKE UiTM SHAH ALAM
<b>AUGUST 2019</b>		
12 AUGUST 2019	THE ACADEMIC OFFICE ISSUES THE APPOINTMENT LETTER OF THE INDUSTRIAL TRAINING VISITING LECTURER <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
19 AUGUST 2019 – 30 AUGUST 2019	INDUSTRIAL TRAINING VISITING LECTURERS VISIT STUDENTS UNDERGOING INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
30 AUGUST 2019	STUDENTS COMPLETE INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
<b>SEPTEMBER 2019</b>		
13 SEPTEMBER 2019	THE DEADLINE FOR STUDENTS TO SUBMIT INDUSTRIAL TRAINING REPORT / LOG BOOK TO THE COORDINATOR OF INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JULY 2019 TO AUGUST 2019)</b>	
25 SEPTEMBER 2019 02.00PM – 05.00PM	BRIEFING ON INDUSTRIAL TRAINING PREPARATION FOR STUDENTS SEMESTER 5, PROGRAM EE242 & EE241 <b>(INDUSTRIAL TRAINING SESSION JULY 2020 TO SEPTEMBER 2020)</b>	LECTURE HALL C (DKC), KOMPLEKS KEJURUTERAAN, UiTM SHAH ALAM

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<b>OCTOBER 2019</b>		
2 OCTOBER 2019 02.00PM – 05.00PM	INDUSTRIAL TRAINING COORDINATORS MEETING <b>(BIL. 4/2019)</b>	MEETING ROOM AS - SYAFIE, LEVEL 7, FKE UiTM SHAH ALAM
<b>NOVEMBER 2019</b>		
11 NOVEMBER 2019	STUDENTS WHO HAVE YET TO FIND A PLACE TO UNDERGO INDUSTRIAL TRAINING SHOULD INFORM THEIR INDUSTRIAL TRAINING COORDINATOR <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	INDUSTRIAL TRAINING COORDINATOR OFFICE
<b>DECEMBER 2019</b>		
4 DECEMBER 2019 02.00PM – 05.00PM	FINAL BRIEFING ON INDUSTRIAL TRAINING FOR STUDENT SEMESTER 6, PROGRAM EE242 & EE241 <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	LECTURE HALL C (DKC), KOMPLEKS KEJURUTERAAN, UiTM SHAH ALAM
<b>JANUARY 2020</b>		
6 JAN 2020	INDUSTRIAL TRAINING START DATE <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	
6 JAN 2020 – 10 JAN 2020	STUDENT SUBMITS INDUSTRIAL TRAINING PLACEMENT FORM (ONLINE) <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	
<b>FEBRUARY 2020</b>		
28 FEBRUARY 2020	STUDENTS COMPLETE INDUSTRIAL TRAINING <b>(INDUSTRIAL TRAINING SESSION JAN 2020 TO FEBRUARY 2020)</b>	

Prepared by:

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