

Our Ref. 100-FKA (PJI 14/1/1/2)
Date: 16 July 2019

INDUSTRIAL TRAINING ONLY

TO WHOM IT MAY CONCERN

Sir/Madam,

STUDENT PRACTICAL TRAINING FOR SESSION: JULY – SEPTEMBER 2019

Name of Student: _____

Matric Number: _____ I/C No: _____

Code Program: EC220 Part: _____ Mod: _____

This is to confirm that the above person is a student of Civil Engineering Faculty and will be undergoing Industrial Training at your Company/Organization from _____ to _____. Enclosed as attachment the following documents the student will be bringing along when he/she reports for training: -

- 1) Confirmation Letter for UiTM Student Emergency Protection Fund (SEPF).
- 2) Student Log Book.
- 3) Confirmation of Student Reporting for Industrial Training.
- 4) Industrial Training Guidelines for Industrial Supervisor.
- 5) Scope of Works for references.

In view of the above, we would be grateful if you could complete and send the Training Confirmation Letter direct to the Faculty before **29 July 2019** through fax no. : 03-55435275 or email to akram75uitm@gmail.com / roszaimah@uitm.edu.my.

The student shall be covered under the UiTM SEPF scheme throughout the training period and this Industrial Training program is for eight (8) weeks only.

Your cooperation in this Industrial Training Program for the student is greatly appreciated.

Thank you,

Regards,

DR. MUHAMMAD AKRAM ADNAN
Coordinator Industrial Training

c.c . Deputy Dean (Research & Industrial Linkage)